



## PhD Completion Scholarships

### Eligibility

A student must be able to complete their thesis within the nominated period. The maximum period is four months, but applications for shorter periods are encouraged.

A student must be enrolled on a full-time basis during the scholarship and must work full-time on the thesis.

In order to be considered for a completion scholarship, applicants must be supported by their supervisor and their Faculty of Study.

Students who have already held a previous scholarship other than a completion scholarship will be eligible to apply. Students who have already received a scholarship extension will be ineligible to apply for a completion scholarship for a period of 12 months after the expiry date of their award.

Students are ineligible if they are currently receiving a scholarship.

### Closing dates

The closing dates for application rounds are as follows:

31st March (for commencement by 31st May in that year)

31st July (for commencement by 30th September in that year)

31st October (for commencement by 31st December in that year)

### Payment of Award

The maximum value of the award is \$6,810, and this would be paid in three equal installments of \$2,270.00.

The first instalment will be made upon approval of the award, at the beginning of the scholarship, the second will be paid on completion of the milestone and the third will be paid on submission of the thesis for examination.

Scholarships awarded for shorter periods of time will be adjusted on a pro-rata basis.

Payments will be made as close to the designated milestone date as possible, but processing time for milestone forms and coinciding with the University payroll deadlines must be taken into account.



## Thesis Completion Plan

Completion scholarships will only be awarded to those PhD students who can clearly demonstrate that their thesis will be submitted within the scholarship period.

Please attach a detailed completion plan which includes provision for one milestone at about the midpoint and the final milestone being thesis submission within the 4 month period. An optional pro-forma table is available for the tabulation of chapters and their timeline at:

<http://www.research.murdoch.edu.au/rds/phdcomplete.asp>

**The plan should be approximately 1000-1500 words and should address the following:**

- A tabulation of the major chapters in the thesis to be submitted. A statement of which of these chapters are complete and have been read and approved by the supervisor(s), those which are incomplete, and an indication of their status (eg not yet commenced, partially drafted, fully drafted, with supervisor, undergoing revision.) An indication of the time taken to draft each chapter would also be useful.
- A statement of the work that needs to be done to complete the thesis, when it will be done, how each of the individual units of work (eg completed chapters) will be packaged into milestones, to be completed and submitted to the supervisor(s) at about two month intervals. Note that failure to complete the nominated milestones in accordance with the plan will result in an automatic suspension of the completion scholarship.
- List the resources required to complete your thesis and whether they are currently available to you, or need to be provided.
- If you are unsuccessful with this scholarship, what are your plans for completion of your thesis?

## PhD Completion Scholarship

### APPLICATION FORM

#### SECTION A (to be completed by student)

Last Name:		Student Number:				
Given Name:		Title (Mr/Mrs/Ms etc)				
Email address:			Telephone no:			
School:						
Enrolment Type:		Full-Time:		Part-Time:		
Have you been in receipt of a scholarship during your PhD candidature?					Yes	No

Principal Supervisor:					
Thesis Title:					
Candidature Commencement date:					
Commencement of Completion scholarship:					

Students Signature:					
Date:					

***\*Please note: students who have already received a scholarship extension will be ineligible to apply for a completion scholarship for a period of 12 months after the expiry date of their award.***

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**PLEASE FORWARD TO YOUR PRINCIPAL SUPERVISOR FOR COMMENT**

**SECTION B** (to be completed by principal supervisor)

1. Express the degree of confidence you have that the work completed to this stage, according to the thesis completion plan, has been completed to the quality required for a PhD thesis

2. Express the degree of confidence you have that the work yet to be completed will be completed to the quality required in a PhD thesis by the date stated in the thesis completion plan.

Principal Supervisor Signature:
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Date:
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**SECTION C** (to be completed by School Dean)

- I support the award of this scholarship
- The resources required to facilitate this applicant to complete will be provided by my School.

Name:
Signature:
Date:

**PLEASE FORWARD TO HDR SERVICES**

Division of Research and Development  
Graduate Research Office, Murdoch University  
1.023 Chancellery, 90 South Street, Murdoch WA 6150

Approval by Manager Grants and Graduate Office

Signature:	Date:
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Processed by:

Signature:	Date:
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