

Application for

DOCTOR OF HUMAN RESOURCE MANAGEMENT

Closing Date 31st October or 31st May

Who should use this form

The attached form is for applicants for the Doctor of Human Resource Management at Murdoch University. The Doctor of Human Resource Management (DHRM) is an intensive three year full-time (or part-time equivalent) course of study leading to the professional doctorate in Human Resource Management. The first three semesters consist of a selection from the school's masters level units covering a wide range of topics of current concern in the industry and several research oriented courses. The final three research semesters culminate in the writing of a dissertation which embodies a significant contribution to professional practice in Human Resource Management.

Closing Dates

The closing date for all research applications is 31 October for 1st Semester candidates OR 31ST May for 2nd Semester candidates.

Documentation

The following documentation must accompany your application form at the time of submission. The only exceptions are the referee reports which should be sent directly to the Graduate Centre by your referees and any outstanding results from studies you may be completing, which you will need to send to the Graduate Centre as soon as they become available in the form of official transcripts.

Please ensure that the supporting documentation is complete. Original documents are preferred and will be returned to you if you request it. Copies are acceptable provided that the copied documents are certified as "true and complete copies of the original" by either by the issuing authority, a Justice of the Peace or a Commissioner for Declarations. Uncertified photocopies or facsimiles will not be accepted. Applications submitted without full and proper documentation, or with no explanation as to why documentation is not available, will not be assessed.

If you have changed your name since you were awarded the qualifications upon this application is based, you must supply the original or correctly certified copy of your marriage certificate or change of name declaration.

Previous Tertiary Studies

A complete record of your tertiary studies is required at both undergraduate and postgraduate level, showing all years of study, all tertiary institutions attended and all qualifications obtained. If you have failed any courses or have been excluded from any tertiary institution for any reason, full details must be given. You must include with your application complete official academic transcripts which set out all subjects you have studied, the years in which they were attempted and the individual grades obtained in each subject. **Results or marks slips are not acceptable.** If a transcript does not clearly show that a qualification (eg, BSc, BA) has been awarded, you will also need to provide your degree certificate or official advice from the university registrar that the degree has been or will be awarded. Please ensure that transcripts include explanations of grades and abbreviations used. If these documents are not available when you apply, you should indicate when you are likely to have them, and forward them to the Graduate Centre as soon as possible. Murdoch Students do not need to provide academic transcripts for Murdoch studies.

Curriculum Vitae

Please enclose a copy of your latest curriculum vitae

Referee's Reports

You will need to obtain two referees reports. One from an academic staff member conversant with your most recent academic work and one professional referee. Fill in the front of each referees report and then give them to your chosen referees. The forms should then be completed by the referees and sent directly to the Graduate Centre.

Referees reports sent by fax or email will not be accepted.

If you have any queries regarding this or any Professional Doctorate Degrees at Murdoch University, please contact:

Graduate Centre

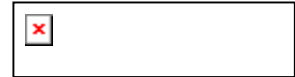
**Division of Research and Development
Murdoch University, MURDOCH WA 6150**

Ph: (08) 9360 6506

Fax: (08) 9360 6503

Email: scholars@murdoch.edu.au

<http://www.research.murdoch.edu.au/gradcentre.html>



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Murdoch Student Number
– leave blank if you have not studied at Murdoch before.

Full Name: show former surname if you have changed your name since you have graduated (proof of change of name required.)

Title:	Surname or Family Name:
First Names:	
Former Surname or Family Name:	
Date of Birth:	

Residential Status – mark appropriate box.

- Are you a permanent resident of Australia?
- Are you an Australian Citizen?

Yes

No

Yes

No

Address for Notification

Postcode:
Home Telephone:
Work Telephone: Email:

Mode of Study

Full-time

Part-time

Have you previously been enrolled at Murdoch University?

No

Yes



Please state year/s

1 Tertiary Education

Previous Tertiary Education – including any partly completed undergraduate or postgraduate studies, or any studies at Murdoch University. Note: Original or certified transcripts of all studies at all institutions (including Murdoch) **must** be attached.

Degree Title	Level of Honours	Name of Institution	Year of Award

Current Enrolment (if any):

Prizes or Academic Distinctions

List any academic distinctions or prizes.

1. **Research Experience** (*please provide attachments if space is insufficient*) Please complete details overleaf

A. Provide titles and approximate length (in words) of theses or dissertation completed in your previous degree(s):

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B. Outline briefly any other research on which you have been engaged:

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C. List any publications including work which you have done individually or jointly with others.

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2. **Intended Research Area:**

A. Indicate intended research area:

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- B. Provide a brief description of your research project. (This should be a clear, stand alone summary of the context, objective methods and likely outcomes of the project)

- C. What minimum financial resources (eg Travel, equipment) do you anticipate are required for the completion of your proposed project? (Note: Financial resources for your project will be finalised during your initial enrolment and your Programme of Study, and will be subject to approval of the Executive Dean.)

- D. Have you corresponded with the Program Chair, or with another academic staff member regarding your intended research? If yes, please give person's name and last date of contact:

3. Employment:

- A. Indicate any other professional, scholarly or employment experience relevant to your application:

- B. If you are permanently employed and intend to enrol part-time, please state the name of your employer and your position, if you will be using employer facilities in the course of your research:

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4. Referees

Provide names, addresses and telephone numbers of two persons whom you have asked to support your application (preferably academic staff conversant with your most recent academic work and research potential)

5. Declaration

I declare that the information supplied by me on this form is complete, true and correct in every particular. I understand that Murdoch University reserves the right to vary or reserve any decision regarding admission or enrolment made on the basis of incorrect or incomplete information.

Applicants Signature:

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Date:

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Checklist:

Enclose with your application:

- Original or Certified copies of your academic records/transcripts
- Curriculum Vitae
- Description of research project



Application for

DOCTOR OF HUMAN RESOURCE MANAGEMENT

ACADEMIC REFEREE REPORT FORM

In confidence – not to be returned to the applicant

NOTE TO REFEREES

This report is a confidential document on a candidate for admission to the Doctor of Human Resource Management course.

The Doctor of Human Resource Management (DHRM) is an intensive three year full-time (or part-time equivalent) course of study leading to the professional doctorate in Human Resource Management. The first three semesters consist of a selection from the school's masters level units covering a wide range of topics of current concern in the industry and several research oriented courses. The final three research semesters culminate in the writing of a dissertation which embodies a significant contribution to professional practice in information technology.

Entry is competitive and we would appreciate your frank comments on the applicant's suitability for admission to the course.

All information you provide will be treated as strictly confidential. Please complete your Report as soon as possible and mail it by the last Friday in October for semester 1(commence February) or the last Friday in May for semester 2 (commence July), in an envelope marked "Confidential" to:

**Graduate Centre
Division of Research and Development
Murdoch University
South Street, Murdoch WA 6150**

This private and confidential assessment will be treated in the strictest confidence by the Selection Committee and officers of the University, who are required to handle such documents.

Please do not return this report to the applicant.

NOTE TO APPLICANTS

Complete the section with your name intended course, then pass the form to a person you wish to act as your academic referee.



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IN CONFIDENCE (Not to be returned to applicant)

Applicant: Complete the section below and pass the form to a person whom you wish to act as your academic referee. That person should be a senior academic conversant with your most recent academic experience.

Surname:

Other Names:

Degree:

Division:

Referee: Please complete and send this form as soon as possible to the Graduate Centre (address below)

This is a private and confidential assessment and your response will be treated in the strictest confidence by the Selection Committee and officers of the University who are required to handle such documents.

Name:

Position:

Address:

Based on your knowledge of the applicant and their work, how would you rate their research potential in relation to their peers?

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Top 10%</i>	<i>Top 20%</i>	<i>Top 40%</i>	<i>Average</i>	<i>Unable to comment</i>

Please supply comments in support of your ranking of this applicant's research potential (continue overleaf)

Referees Comments:

Please supply comments which you think will assist in assessing the applicants ability to complete the program applied for.

Referees Signature:

Date:

Please return to:

**Graduate Centre
Division of Research and Development
Murdoch University
MURDOCH WA 6150
Telephone (08) 9360 6506**



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EMPLOYER OR PROFESSIONAL REFEREE REPORT FORM

In confidence – not to be returned to the applicant

NOTE TO REFEREES

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The Doctor of Human Resource Management (DHRM) is an intensive three year full-time (or part-time equivalent) course of study leading to the professional doctorate in Human Resource Management. The first three semesters consist of a selection from the school's masters level units covering a wide range of topics of current concern in the industry and several research oriented courses. The final three research semesters culminate in the writing of a dissertation which embodies a significant contribution to professional practice in information technology.

The emphasis of the Doctor of Human Resource Management course is on the development of professional competence in the chosen area.

Entry is competitive and we would appreciate your frank comments on the applicant's suitability for admission to the course.

All information you provide will be treated as strictly confidential. Please complete your Report as soon as possible and mail it by the last Friday in October for semester 1 (commence February) or the last Friday in May for semester 2 (commence July), in an envelope marked "Confidential" to:

**Graduate Centre
Division of Research and Development
Murdoch University
South Street, Murdoch WA 6150**

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Please do not return this report to the applicant.

NOTE TO APPLICANTS

Complete the section with your name intended course, then pass the form to a person you wish to act as your professional referee.



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Applicant: Complete the section below and pass the form to a person whom you wish to act as your professional referee.

SECTION A – (to be completed by the applicant)

Surname:

Other Names:

Degree:

Division:

SECTION B – (to be completed by the applicant's employer or former employer OR a person able to assess the applicant's competence)

Referee: Please complete and send this form as soon as possible to the Graduate Centre (address below)

This is a private and confidential assessment and your response will be treated in the strictest confidence by the Selection Committee and officers of the University who are required to handle such documents.

Name:

Position:

Business Address:

For how long has the applicant been known to you known to you?

Are you the applicant's work supervisor? NO YES

If no, please indicate on what grounds you feel competent to comment on the applicant

If applicable, describe briefly the work undertaken by the applicant while employed by your organisation or while professionally known to you. Indicate degree of responsibility and level of work.
