

## Honorary Research Associate Scheme

The Research and Development Board has implemented on a trial basis for a year a university-wide a scheme to provide support for recently completed doctoral candidates.

The position of Honorary Research Associate under this Scheme is normally for a period of 12 months, beginning from the time of submission of the doctoral thesis. This period may include revision and resubmission of the thesis on the recommendation of the Research and Development Board. In the event that the Board does not recommend approval of the thesis, the HRA status is withdrawn.

The Scheme involves the following benefits:

- i) Resources be made available to doctoral candidates, after approval of their thesis, to facilitate the preparation of publications and to assist with gaining employment.
- ii) Completing doctoral candidates to be known as 'Honorary Research Associates'.
- iii) Honorary Research Associates to be given access to office space (subject to availability), computer laboratories, email and the Library for a period of (normally) twelve months from the time of approval of their thesis or acceptance of their application (whichever is earlier).
- iv) Honorary Research Associates to be given an allowance of \$150 for photocopying and/or Internet usage and can apply to have Murdoch University business cards.
- v) In very exceptional circumstances, some further financial support may be offered, i.e. conference travel. The provision of funding will be subject to the discretion of the Faculty Director of Postgraduate Research

Access to the scheme is by application to the Faculty Director of Postgraduate Research. The application should outline a publication plan and/or other expected outcomes. The support of a supervisor is required and successful applicants are asked to report back at the end of the 12 months on what they achieved during their period as HRA.

As a condition of the scheme Murdoch University also requires that any publications produced during the Honorary Research Associate-ship identifies the affiliation with Murdoch University in the byline of the publication. Honorary Research Associates are also required to provide Murdoch University with a hard copy of the publication/s.

In 2008 two application rounds will be held. The closing dates for 2008 are **1st August** and **28th November**

**HONORARY RESEARCH ASSOCIATE SCHEME**

**APPLICATION FORM**

Name:	Student No:
School and Faculty:	Staff No:
Postal address:	
Email address:	
Are you doing any tutoring? If so, what Units and which Year/Semesters?	
Date of Thesis submission:	
Have you received your examiners' reports?	
Has your thesis been approved?	Approval date:
Are you currently working on amendments to your thesis:	
Please specify any publications currently being worked on:	

Please describe relevant activities you plan to undertake during the next 12 months  
(Please attach a timeline/and or additional pages to support this application)

What outcomes do you expect to achieve during the next 12 months?

Any other relevant factors which should be taken into account:

Applicant's signature.....Date.....

*As you know, the University has to be accountable for all expenditure and activity, and it is vital that we can demonstrate that this Scheme is of genuine benefit to the recipients in order to continue to provide this service to others in the future. Accordingly, a condition of your appointment is that you help us in return, by providing us at the end of your appointment with some information on how successful the Scheme has been for you. A form you may use for this purpose is attached.*

**Please forward to your Principal supervisor**

**To be completed by the Principal Supervisor**

*Please comment on this application, indicating approval or otherwise. Information that is needed includes whether you think the proposed plan is achievable, and whether these are the priority objectives for this applicant, and whether you are prepared to lend your support to the applicant (by mentoring or advising the student as needed).*

Signed .....	Date.....
Principal Supervisor	

**Please forward to your Faculty Director of Postgraduate Research:**

<b>School</b>	<b>Faculty Director of Post Grad Research</b>
Education, Social Sci, Business, Law	Dr Ian Cook
MCC, Information Technology	A/Prof Bev Thiele
Psych, Nursing, Chiropractic	Dr Suzanne Dziurawiec
Vet, Biomed Sci, Pharmacy	Dr Trish Fleming
Env Sci, Biol Sci, Engineering, Chem Sci & Maths,Sustainability	A/Prof Jenny Davis

<b>Application approved</b>	
Signed .....	Date.....
Faculty Director Postgraduate Research	

**Please forward to the Graduate Centre.**

**HONORARY RESEARCH ASSOCIATE SCHEME****FEEDBACK FORM**

**This form is to be completed at the end of your status as Honorary Research Associate**

<b>Your name:</b>
<b>Your current email address:</b>
<b>Publications achieved during your Appointment?</b> (Please add as an attachment if more space required)
<b>Articles/writing submitted awaiting acceptance?</b>
<b>Submissions made but not accepted?</b>
<b>Grant Applications? Outcomes?</b>

**Applications for research assistant/consultancies or similar positions?**

**Applications for Postdoc Fellowships or similar?**

**Please describe any employment you have undertaken during this time, such as tutoring:**

**Any other relevant achievements (eg. Organising a workshop/presenting at a conference)?**

**How useful has the HRA Scheme been for you?**

**Comments? Are there any improvements you would like to see in the HRA Scheme?**

*Thank you for taking the time to provide us with this information.*

**Please return this form to:**

The Graduate Centre  
Murdoch University  
Level 1 Chancellery Building  
MURDOCH WA 6150