

Division of Research and Development

GRADUATE CENTRE

APPLICATION FOR AN EXTENSION TO A SCHOLARSHIP

For APA (Australian Postgraduate Award), MURS (Murdoch University Research Studentship) or APA(I) (Australian Postgraduate Award Industry)

Applications for extensions to either an Australian Postgraduate Award, Australian Postgraduate Award (Industry) or Murdoch University Research Studentship can be submitted to the Graduate Centre. Extensions of up to a six month period will be considered on individual merit. Applications for periods shorter than six months are also welcome. Only those students enrolled in a PhD can apply for an extension to their award, and will only be considered where the research has been delayed by circumstances beyond the candidate's control and are NOT of a personal nature.

Eligibility

To be eligible for an extension to your scholarship you must have all data (or information) collection/analysis and field work* completed and have at least half of the chapters of your thesis written to thesis quality at the time of application. You will also be required to explain why you need an extension to your scholarship and you will need to provide a detailed plan that explains how you will finish within the extension period. The plan should provide a thesis outline along with information on what thesis chapters have been completed to thesis quality, as well as target dates for the completion of each of the remaining chapters to draft and thesis quality.

** in the case of a creative theses, the creative work should be complete to thesis quality , as well as a substantial amount (at least half) of the chapters of the exegesis written to thesis quality at the time of application*

Your supervisor will be asked to confirm that the timetable to completion is realistic and that they will be able provide support to you in this intensive period up to the completion of your thesis.

Applications for an extension to your scholarship need to be submitted to the Graduate Centre at least 6 weeks before the 3 year expiry of your scholarship. Applications for extension received more than one month after the expiry of the scholarship will not be considered.

Scholarship Extension Payments

The maximum value of the award for APA and MURS in 2008 is \$10,003, and if you are awarded the maximum 6 month extension this would be paid in four equal instalments of \$2,500.75. For APA(I), if awarded the 6 month extension, the maximum value is \$12,936 this would be paid in four equal instalments of \$3234 for students who commenced pre 2005. For APA(I) students who commenced in 2005 or later, the maximum value is \$13,070 paid in four equal instalments of \$3267.50.

The first instalment will be made at the beginning of the scholarship, the second and third would be paid on completion of the milestones and the fourth will be paid on submission of the thesis for examination. Scholarships awarded for shorter periods of time will be adjusted on a pro-rata basis.

Payments will be made as close to the designated milestone date as possible, but processing time for milestone forms and coordination with the University payroll deadlines must be taken into account.

Further information: Graduate Centre
Level 1 , Chancellery
PH: (08) 9360 6506
Email: scholars@murdoch.edu.au

GRADUATE CENTRE

APPLICATION FOR AN EXTENSION TO A SCHOLARSHIP

Last Name:		Student Number:	
Given Name:		Title (Mr/Mrs/Ms etc)	
Mailing Address:			
Email Address:		Telephone No:	
Faculty:	Expected date of thesis submission:	Scholarship:	
Principal Supervisor:			

Extension of Scholarship

The maximum duration of a scholarship for a PhD is three years (including previous candidature), with a possible extension of up to 6 months. An extension to a scholarship for PhD candidature will only be considered where research has been delayed by circumstances beyond the candidate's control and NOT of a personal nature. The maximum duration of an award/scholarship for Master of Philosophy is 2 years. No extensions are available for MPhil, EdD, LLM(Res) or RMT..

Applicants are expected to clearly demonstrate in their application that they will complete and submit their thesis during the period of the extension scholarship.

Applications for extension received more than one month after the expiry of the scholarship will not be considered.

Scholarship holders requesting an extension are asked to attach a statement to this form that outlines the reasons for the extension request. This statement must also include a description of your progress, with a detailed plan for completion (even if it is not possible within the six month period). The plan should be approximately 1000 - 1500 words and should address the following:

- A tabulation of the major chapters in the thesis, a statement of which of these chapters are complete and have been read and approved by the supervisor(s), those which are incomplete, and an indication of the status of the incomplete chapters (eg not yet commenced, partially drafted, fully drafted, with supervisor, undergoing revision.)
- A statement of the work that needs to be done to complete the thesis, when it will be done, how each of the individual units of work (eg completed chapters) will be packaged into a completion timetable.
- It is normally expected that at least half of the chapters are complete to thesis quality at the time of application and that the thesis will be completed during the period of the extension scholarship. If this is not your situation please justify your application.

Signature

Date

To be completed by Principal supervisor - a statement is required on the reasons for this request, indicating approval or otherwise. (Please note points below)
Please indicate which chapters of the thesis you consider have been completed to thesis - ready quality.

How confident are you that the thesis will be submitted by the date indicated?

Supervisor(s) Signature: _____ Date: _____

Supervisor(s) Name: (please print) _____

Faculty RDSC Representative Signature: _____ Date: _____

Graduate Centre

APPROVED/NOT APPROVED

Date: _____

Actioned

Research Degrees Officer (Scholarships)

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