

# MEMORANDUM



To: the Manager, Research Candidature & Scholarships

Re: **SUPERVISOR'S STATEMENT** (as required by Postgraduate Research Degree Regulation 39)

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Candidate's Name:

Supervisor's Name:

**PART A** - I hereby confirm that

1. The above candidate has completed the approved programme for the degree of Research Masters or PhD;
2. The subject matter of the thesis is consistent with that approved by the Board on the admission of the candidate;
3. The thesis meets the requirements of Regulation 36, which are as follows:
  - A thesis:
    - a) may consist partly or wholly of published work;
    - b) may consist predominantly of published work, provided that the thesis also includes material that provides coherence to the thesis as an integrated work;
    - c) may include non-text materials, such as performances, exhibitions of works of art, musical compositions, films or videos;
    - d) may describe work done in conjunction with the supervisor who has directed the work, or with other persons, provided that the candidate's personal share in the investigation is clearly stated, and that this statement is certified by the supervisor;
    - e) shall be written in clear and concise language and shall normally be written in English;
    - f) must conform to scholarly standards of presentation, citation and referencing for the discipline;
    - g) must include an abstract of approximately 300 words;
    - h) must include a declaration by the candidate that it is her or his own account of the research, the extent to which the work of others has been used, and (except for a resubmitted thesis) contains as its main content work which has not previously been submitted for a degree at any University;
    - i) must not exceed 100,000 words, excluding maps, diagrams and bibliography;
    - j) shall, unless the Board specifies otherwise, be in double space typescript, and one original and such number of copies as may be required for distribution under Regulation 29, be submitted in the following manner:
      - ii) the original typescript and any remaining copies in a secure form as approved by the Board.
    - k) a copy for each examiner, these copies to be in either temporary or permanently bound form at the discretion of the student, either form to be as approved by the University Librarian; and

**PART B** - Please comment below on the quality of the thesis and on any special circumstances relevant to its preparation and examination.

Signature Principal Supervisor: ..... Date: .....

Name of School Dean:

Name of School:

Signature School Dean: ..... Date: .....  
(or nominee where the supervisor is also the School Dean)

Please complete and return to the Graduate Centre, together with, or immediately after, the submission of the candidate's thesis for examination.