



Division of Research and Development

**Application for Variation of Candidature for
PhD, MPhil, LLM (Research)**

Surname:	Student Number:
Given Name:	Title (Mr/Mrs/Ms etc)
Mailing Address: <i>Is this a permanent change?</i>	
Faculty:	Scholarship:
Candidature Commencement Date:	
Intended Thesis Submission Date:	
Total of Previous Suspensions (months):	

<input type="checkbox"/>	*Suspension of candidature or scholarship	Start: Day Month Year	Finish: Day Month Year
Please note that for scholarship candidates, this completed form must reach the Murdoch University Graduate Centre no later than 2 weeks before the proposed period of suspension.			
<input type="checkbox"/>	*Change of Enrolment Type to (tick one)	<input type="checkbox"/> Part Time <input type="checkbox"/> Part-time (external)	<input type="checkbox"/> Full-time <input type="checkbox"/> Full-time (external)
<input type="checkbox"/>	Other (please specify)		

❖ *Reasons for request – Please read instructions overleaf before completing this section. Attach additional pages if more space is required. If your reasons for suspension are confidential and you do not wish to disclose them on this form, please ring Karen Olkowski, Manager, Candidature and Scholarships ☎ (08) 9360-2179.*

Student's Signature

Date.....

To be completed by Principal supervisor - please comment on the reasons for this request, indicating approval or otherwise. (Please note points below)

Supervisor(s) Signature: _____ Date: _____

Supervisor(s) Name: (please print) _____

This form should now be forwarded to the Graduate Centre:

- ❖ Candidates may not suspend their enrolment for more than a total of twelve months throughout the duration of their candidature. All requests for suspension must have the endorsement of the Principal Supervisor and the Executive Dean or Nominee. Candidates who have suspended their enrolment are still required to lodge an Annual Report. Extension of the one year suspension limit will be granted only in exceptional circumstances.
- ❖ Applications to change enrolment status (from full- to part-time or part- to full-time) must be forwarded to the Division of Research and Development. Candidates wishing to change to external enrolment must satisfy the conditions for external enrolment..

Approval

Faculty Postgraduate Director: _____

Date: _____

Graduate Centre

APPROVED/NOT APPROVED

Date: _____

Actioned

(Graduate Centre)